

CAPIOL SUMMIT

NATIONAL GUARD ASSOCIATION OF THE UNITED STATES

13 December 2019

From: Brigadier General (Ret.) Roy Robinson, NGAUS President
To: State Association Executive Directors and Presidents

Subject: Letter of instruction for NGAUS 2020 OPD – Capitol Summit

1. **PURPOSE:** To outline the specific steps required to select Company Grade Officers to attend the NGAUS Officer Professional Development - Capitol Summit.
2. **INFORMATION:** There will be three sessions of the 2020 Capitol Summit. The dates for each session are as follows: **March 22-24, July 19-21** and **October 4-6**. Each state may send one Army or Air Guardsmen to each summit. It is the goal of NGAUS to have representation from each state at each summit. Alternate names may be submitted and will be selected to fill any vacant spots on a first come first serve basis. NGAUS will provide funding for transportation, meals, and lodging for the attendees.

The Capitol Summit includes a congressional component where Guardsmen will have the opportunity to meet with congressional offices. State associations are responsible for selecting the individuals who are determined to be most qualified to attend. The process used to identify attendees is also at the discretion of each state association.

3. **ACTION:** State Executive Directors or designee must select an attendee and fill out and return the attached form to Blaise Lemke by 17 January 2020 for the March summit. NGAUS will then contact the attendee with further instructions.

Deadlines to select and submit names for 2020 summits are no later than as follows:

- **17 January 2020** for March 22 - 24 Summit
 - **1 May 2020** for July 19 - 21 Summit
 - **10 July 2020** for October 4 - 6 Summit
4. **POINT OF CONTACT:** Blaise Lemke, blaise.lemke@ngaus.org (202)-408-5893.



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